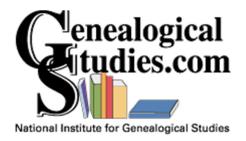
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The National Institute for Genealogical Studies

416-861-0165

North America: 1-800-580-0165

Email: admin@GenealogicalStudies.com

#### HOW THE PROGRAM WORKS

There is no need to interrupt your busy schedule to attend classes—you participate on your own time, at your own pace.

Courses may be taken on a stand-alone basis by those who wish to enhance their knowledge on specific topics. Students complete lessons and submit assignments online for sharing with the instructor and other students. Assignments and exams are optional but strongly recommended to test your knowledge.

For those interested in a more structured program, Certificates in Genealogical Studies are also available online. Ask questions during scheduled virtual meetings. An Analysis & Skills Mentoring Program provides one-on-one consultations with an instructor. Assignments and exams are required for completion of a certificate.

Allow between 5 to 8 hours each week to comfortably cover the material and complete the assignments.

See our website at: www.GenealogicalStudies.com

for a list of courses, certificate programs, description of course content and start dates.

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#### INDIVIDUAL COURSES

#### NEED HELP WITH AN INDIVIDUAL TOPIC? OVER 200 COURSES TO CHOOSE FROM!

Choose courses as diverse as getting started, getting organized or understanding old handwriting, to country-specific records, to technology topics such as software, subscription websites, social media, and creating family sites. At The National Institute for Genealogical Studies you will find an online course on just about any topic to expand your knowledge.

#### **CONSULTATION APPOINTMENTS**

Schedule an optional consultation appointment with a professional genealogist. These one-on-one appointments are invaluable and an excellent resource for you to receive advice on any topic. NON-STUDENTS also welcomed!

#### VIRTUAL MEETINGS

Included in all our programs! Attend any scheduled virtual meeting and ask experts your questions. NON-STUDENTS also welcomed!

#### START DATES

Our courses are so popular that most start the first Monday of every month. Check the schedule anytime online at: www.genealogicalstudies.com/eng/courses.asp.

#### **REGISTRATION FEES**

Course fees start from as low as \$49.50. Taking several courses? Save up to \$1,000 by choosing a course package. Call 1-800-580-0165 ext. 1 to discuss payment plans. We do not charge interest nor service fees, but can split the payments over several months for students who have a need.

#### **CERTIFICATE PROGRAMS**

#### **Country-Specific Certificates**

Researching in various countries can be challenging! Although the topics are often similar, and the initial reason the document was created is often the same, each country has its unique approach to research.

History is a major factor: destruction of documents, migration patterns, changes in boundaries, etc. Why are convict records so important in Australia? Why must you learn about census substitute records in Ireland?

These programs include all the courses required to research effectively. Students learn established standards regarding document analysis, evidence, proof evaluation and recording standards. Students master using and accessing country-specific records.

Nine certificate programs are available:

Australia Germany United States Canada Ireland Scotland England Eastern Europe Italy

#### LEVELS OF STUDY

The program is divided into three levels: basic, intermediate and advanced. Beginning with commonly used record types, the students build upon their knowledge and skills as they advance through the program.

#### **POST-NOMINAL**

After successfully completing the program, students will be awarded the post-nominal P.L.C.G.S. (Professional Learning Certificate in Genealogical Studies).

#### **Professional Development Certificate**

Learn the skills required to succeed in growing your own genealogy business. Learn to set up your business, to market your services, and how to grow various income streams. Develop your most important research skills with a series of skill-building courses including citing sources, document analysis, evidence evaluation, forensic genealogy, DNA and more.

#### **Methodology Certificate**

Build a foundation for research excellence. Courses include electronic resources, transcribing, abstracting, extracting, strategies in research, effecting recording, palaeography, copyright, genetics and many more. Three Analysis & Skills Mentoring courses provide consultations with professional genealogists. Country-specific record courses are not included.

#### **DNA Strategies Certificate**

How do you interpret your testing results? How does that help resolve brick walls in your research? Topics include various testing methods, analysis, special circumstances, ethical guidelines, one-name and one-place studies, and many other topics.

#### Librarianship Certificate

Working in a genealogy library department? Improve your skills with this program. Courses include the reference interview, cooperative ventures & referrals, specialized sources, genealogy services, marketing your library's services, the website, handouts and brochures, successful collections and much more.

#### CALL TODAY!

Virtual meetings and consultation appointments are available for all our certificate programs. Call 1-800-580-0165 or register online at www.GenealogicalStudies.com

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